Minutes of a meeting of Ireby with Leck Parish Council held at the Fraser Hall, Cowan Bridge, on Friday 3rd August 2018 at 6pm.

Present were Councillors Carol Howard (Chairman), Kathryn Hyde, Andrew Makinson, Heather Marsden, Carole Scott, John Welbank and Florence Wellburn, Councillor Margaret Pattison, three members of the public and Parish Clerk Kevin Price.

18/31 Public participation:

   a. Thanks were expressed to Councillor Makinson for painting the phone box at Ireby.
   b. The bollards are still down, as are some of the metal poles, at the Ireby road end. The Chairman is continuing to follow this matter up.
   c. It has been noted that the verges in the parish have been cut this past week, the first time this year. It was felt this was not being done frequently enough.

18/32 County and City Councillors:

The Chairman welcomed Councillor Margaret Pattison, who is the Lancaster City Council representative on the YDNPA for this area, being also on the planning committee, and also a Lancashire County Councillor. She expressed her willingness to assist with any parish issues and will report the matters already raised at this meeting. The Clerk will include her in the circulation of minutes and agendas.

18/33 Requests for Dispensations: None.

18/34 Declarations of Interest:

Councillor Welbank declared an interest in planning application 18/00786/FUL (Ireby Hall, Long Level, Ireby. Creation of a slurry lagoon with bund and fencing) should this be discussed.

18/35 Minutes:

The minutes of the meeting held on 11th May 2018, having been circulated were accepted as a true record and signed by the Chairman.

18/36 Police Report:

There was no Police Report. The Clerk agreed to ascertain who is the Police representative for this parish and then Councillor Hyde will make contact.

18/37 New notice board:

The Chairman has applied to the Harold Bridges Trust for financial assistance towards a new notice board. She has requested £700, a £100 grant has already been received and this will leave the parish with around £200 to find. The Clerk suggested that some of this could be used from the Transparency Grant as a transparency issue is involved.
18/38 Parish footpaths:

The Chairman explained that the legalities required to transfer responsibility for footpaths from Lancashire CC to YDNPA have not yet been completed. Councillor Pattison agreed to make enquiries. In the meantime, issues dealt with have included:

a. Complaints regarding the condition of Green Lane.

b. A lock placed on a field gate just north of Leck. Following contact with Rob Ashford and Nathan Allen (YDNPA Access Ranger) and Lancashire CC, this matter had been resolved.

18/39 Finance:

a. It was resolved to pay the following accounts:

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>K M Price</td>
<td>£113.65</td>
<td>Quarterly expenses to 30th June</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Including use of home office and travel</td>
</tr>
<tr>
<td>Fraser Hall</td>
<td>£100.00</td>
<td>Hire of hall</td>
</tr>
<tr>
<td>T Flitcroft</td>
<td>£75.00</td>
<td>Payroll Administration</td>
</tr>
<tr>
<td>Society of Local Council Clerks</td>
<td>£11.28</td>
<td>Annual subscription (4% of £282)</td>
</tr>
</tbody>
</table>

b. The cash and budget statements were noted.

c. The Clerk advised the Council that it is now necessary for all Parish and Town Councils to register with the Information Commissioner (ICO) and he had therefore registered the Council yesterday. There is an annual fee of £40, reduced to £35 if paid by Direct Debit. It was resolved to sign the Direct Debit agreement.

d. The report from the Internal Auditor was presented. There were no issues raised from the audit and the thanks of the Council were recorded to Karen White for this work.

e. A letter of thanks had been received from the Treasurer of St Peter's Church, Leck, in respect of the Council's recent contribution towards the maintenance of the churchyard.

18/40 Parish Council website:

The Council's website continues to be updated regularly with all the legally required information, especially the recent financial documents. The Council is now compliant with the Transparency Regulations, which is most important now the Council is exempt from an external audit.
18/41 Parish Boundaries:

The Chairman has obtained a copy of the boundary map and it appears that the whole of the Burr Tree development is in Burrow parish. If the Council wishes to challenge this, a petition could be raised with Lancaster City Council but 50% of the residents would be required to sign and indicate their approval.

It was resolved that the Chairman will approach Andrew Royce, Chairman of Burrow with Burrow Parish Meeting and ask for a joint meeting with the Parish Council, when this could be discussed and also to ascertain if there would be any interest in a grouping together of the Councils instead.

The Chairman has now obtained a link showing the map of parish boundaries as used by the LCC. The link to use is http://www.lancaster.gov.uk/the-council-and-democracy/voting-and-elections/ward-maps

18/42 General Data Protection Regulation:

It has now been confirmed by the government that Parish and Town Councils do not need to appoint a Data Protection Officer. The Clerk had produced a Data Protection Policy and a Website Compliance Statement, both of which were adopted as the Council’s policies. He had also emailed everyone on his circulation list asking for their permission to continue to contact them with minutes and agendas etc.

18/43 Environmental pollution and 'artificial light in the environment':

Councillor Scott spoke of issues surrounding light pollution in the parish and the steps she has taken to informally deal with this. Lancaster City Council Environmental Health would be the enforcement body, but she felt the local issues may well resolve themselves in due course and it was agreed that no further action need be taken. A report on environmental pollution is available on the website which gives more information on the issue.

18/44 Reports:

a. Action Group. One meeting had been held and most of the issues considered have now been dealt with during the present meeting. Councillor Scott pointed out that, in Ireby Beck, during a period of heavy rain, Ireby Green could be seriously eroded back towards the road. Councillor Pattison agreed to investigate.

b. LALC. There was nothing significant to report at the last meeting. The Officers had been re-elected en bloc.

18/45 Planning:

a. The following comments, submitted to the Planning Authority since the last meeting, were noted:

L/03/7 at St Peter's Church, Church Lane, Leck. Approval recommended.
L/03/8 at 4 Low Lane, Leck, Approval recommended.
18/00786/FUL  Ireby Hall, Long Level, Ireby. Creation of a slurry lagoon with bund and fencing. Approval recommended.

b. A new application had been circulated today and it was resolved the Clerk should respond under his delegated authority.

18/46 Correspondence:

a. The Clerk updated the Council in respect of the 'six-month' rule which relates to absences from meetings. CALC (the Cumbrian counterpart of LALC) had recently reminded all Clerks that this should be adhered to.

b. Councillors Hyde and Wellburn expressed interest in attending a forthcoming training event, relating to protecting old buildings from flooding. There is no charge for this event and Councillor Hyde will make arrangements.

c. Traffic island at Cowan Bridge. A letter had been received from a resident who had suffered damage to his vehicle when the island had been clipped. It was stated that other drivers had experienced problems here. The Clerk had acknowledged the correspondence but had said that the Council was not at present aware of any other incidents. It is a LCC Highways matter of course.

d. The difficulty experienced by the Parish Council in obtaining practical action from the LCC, in particular the Highways Authority, in response to Council reports of issues requiring attention was discussed and increasing concern expressed at their inaction with regard to the threat of flooding from Ireby Beck.

18/47 Date of the next meeting:

Friday 9th November 2018 at 6pm at the Fraser Hall, Cowan Bridge.

The meeting closed at 7.45pm.

Signed:

Dated: